**Louisiana Tax Free Shopping Program**

**Commission Meeting**

October 18, 2019

Department of Revenue, Louisiana Room

617 North 3rd Street, 7th Floor, Louisiana Room

Baton Rouge, LA

1:00 P.M.

**Agenda**

1. Call to order – Introductions
2. Approval of Minutes of June 10, 2019
3. U.S Bank Prepaid Card Discussion – Greer Almquist

1. Financial Statements
   1. Financial Report FY 19
   2. YTD Profit and Loss Statement
   3. Budget FY 20 discussion
2. Program Status
   1. Refund Center locations update
3. Action Items
   1. Duplicate Vouchers
   2. Writing Vouchers for Customers
   3. Handling Fee Increase
   4. LTFS personnel issues – Assistant Director Position
4. Executive Session
   1. Other Items
5. Adjourn